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PROTECTION AND PERMANENCY TRANSMITTAL LETTER, 25-15

TO: Service Region Administrators
Service Region Administrator Associates
Service Region Clinical Associates
Regional Program Specialists
Family Services Office Supervisors

FROM: Kelli Root, Assistant Director II

DATE: May 22, 2025

SUBJECT: SOP Chapter C7.11, C7.21, C7.45, DCBS-2, DPP-2A

This transmittal letter notifies staff of edits to the following SOP sections:

[SOP C7.11 Out of State Placement for Treatment](#)

[SOP C7.21 SSW's Ongoing Contact with the Child and Family, Including the Medically Complex Child](#)

[SOP C7.45 Photography, Video, or Audio Recording of a Child in Out-of-Home Care](#)

[DCBS-2 Parental Consent and Release of Information for Photography, Video, or Audio Recording](#)

[DPP-2A Youth Consent for Sharing of Personal Information](#)

If you have questions regarding the SOP edits referenced above, you may refer to the [SOC for PPTL 25-15 SOP C7.11, C7.21, C7.45, DCBS-2, and DPP-2A](#).

If you have any questions regarding this transmittal letter, please contact:

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